

**Application for Rent/Tenancy agreement**

To,  
The Secretary,  
RWC Phase I,  
Greenwoods Govt. Officers Welfare Society,  
Greater Noida

Dear Sir/Madam,

I am the owner of Plot No.....of Phase I of the Greenwoods Society, and propose to enter into a Rent/Tenancy Agreement with .....The details in respect of the proposed Tenant and the required undertaking from my side along with the police verification forms and the challan of money deposited for the same have been provided in the accompanying documents ( Annexures I, and II). I am enclosing a Cheque/Draft/Transaction detail (In case of online payment) for an amount of Rs. 2000/- in lieu of the prescribed fees.

It is requested that the proposed tenancy may be approved.

Thanking you,

(.....)

Owner