> # EXPRESSION OF INTEREST FOR E-VOTING SYSTEM FOR ELECTIONS & RESOLUTIONS IN GENERAL BODY MEETINGS IN THE GREENWOODS GOVERNMENT OFFICERS' WELFARE SOCIETY, GRTEATER NOIDA

## 1. ABOUT THE SOCIETY

The Greenwoods Government Officers' Welfare Society (GWS) comprises a distinguished community of senior bureaucrats and professionals, including retired and serving Secretaries to the Government of India, Chief Secretaries, Army Generals, Air Marshals, High Court Judges, Additional/Joint Secretaries to the Government of India and equivalent officers in the States, as well as renowned technocrats and professionals. The Society currently has 440 members, with 274 belonging to Phase 1 only.

## 2. ORGANIZATIONAL STRUCTURE

Greenwoods Govt Officers' Welfare Society (GWS) is governed through a democratic process and is a registered body which comprises all 440 members of the society, being managed by the Management Committee (MC). GWS has 3 phases viz Phase-1 (includes Phase 1 Extension), Phase 2 & Phase 3. Residents' Welfare Committees (RWCs) are constituted through elections once in every two years where the Office Bearers and Members of the Executive Committee of the RWC and GWS Management Committee (MC) are elected through a voting process.

## 3. PURPOSE OF THE EOI

**This EOI is being floated for the upcoming elections & the General Body Meeting (GBM) of the Resident Welfare Committee in Phase-1 towards the last week of August 2025. However, the same platform can be used for the future RWC Elections and for voting on resolutions in the GBMs in other RWCs of the GWS as well as the elections/GBMs of the**

**GWS itself.** The upcoming elections are taking place to elect the Executive Committee of the Resident Welfare Committee which consists of President, Vice President, Secretary, Treasurer, and 3 Executive Committee Members. The electoral college for this election consists of 274 voters.

## 4. REQUIRED VOTING PROCESS

### 4.1. Method of Voting

- Voting will be conducted exclusively through web-based online voting with adequate safeguards.

- **Each member will be provided secure online access, and once the votes cast by him/her are submitted, the user (mobile number) will be locked to prevent duplication.**

- **To ensure fairness, a single Mac ID/IP address (depending on nature of platform) will be restricted to a maximum of one submission of votes for various positions.**

- **The voting results will be counted automatically, and the final results will be announced after the Election Officer (EO) validates the same after logging in using his earmarked login credentials or through your dashboard or by sending a digital report indicating uniqueness of the Mac ID/IP Address and total votes/candidate-wise votes cast without divulging individual-wise votes.** Thus, votes cast from a Mac ID/IP Address to various candidates will be displayed without showing the voter name / phone number. **This information to be is to be given only to the EO and since uniqueness is assured only by the Mac ID/IP Address, the EO also should not come to know who voted for whom.**

### 4.2. Number of Positions for the Upcoming Election & Voting Options

- In this election, members will vote for a total of 7 posts, which include:
  - President – 1 post
  - Vice President – 1 post
  - Secretary – 1 post

- o      Treasurer – 1 post
- o      Executive Committee Members – 3 posts (at least one of whom shall be a resident member)

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- Every Resident can vote for all 7 posts. However, an option for 'Can't Decide' will also be given against each position. Thus, is n number of voters exercise their right to franchise, there should n x 7 votes.
- **In case of an Executive Committee Member, if a person has voted for position of a member, then in the voting option for the next member, name of such a candidate shall be greyed out.**
- In case of non-resident members securing highest votes for all the 3 positions of Executive Committee Members, **the resident member getting highest number of votes, shall be necessarily elected.** However, more than one resident member can get elected.

## 4.3.    Voting Time and Security

- **Voting time window shall be 12 hours to cover all time-zones across the globe.**
- **After a login, session time of up to 30 minutes may be kept to facilitate those who take time to decide or are not IT savvy.**

## 4.4.    Security Considerations

- **Based on mobile number linked with a unique email ID, the OTP shall be sent both to registered phone number and email address.**
- Secure & verifiable electronic voting based on OTP/Mobile Number shall be ensured.
- Secrecy of ballot shall be ensured
- Members' database provided by the RWC office shall be maintained securely with encryption and access control.

- Post login, the Principal Member's (Voter's) name shall be displayed along with the plot number so that the voter knows that the voter knows that he is casting his/her vote only.

- As per the need, Admin dashboard for voter management, candidate nomination, proposal uploads etc. will be provided otherwise voter data and accepted nominations can be provided by the RWC in Spreadsheet.

- The Election Officer should have the facility of result viewing, and audit trails through a secured login.

- **Mock Poll shall be conducted for prospective candidates on a date of time to be announced separately.**

- For future elections and meetings, complete source code to the Society shall be provided after implementation to ensure long-term transparency, adaptability, and independence from vendor lock-in unless decided otherwise by the RWC Office. For instance, in case of ready built solutions meeting our requirements at a competitive price, such a request can be acceded to.

- **Voter receipt shall be generated after submission. However, before pressing the final Submit button, a preview of the votes cast by a voter shall be given.**

- Voter Selfie & Candidate Picture on the ballot may be optionally provided.

- Two-factor authentication may be provided, where needed for security.

## 4.5. Other Considerations

- **Mobile-friendly and simple for elderly members to use interface may be created.**

- Integration with existing Society communication systems for the purpose of disseminating voting related information (like reminders for voting, other clarifications etc.) directly to the members by (Email/WhatsApp in broadcast mode) while indicating a Helpdesk Number. RWC Office shall act as a backup.

- Email-based & WhatsApp notifications and reminders to voters about the election date and clarifications about the processes shall be made.
- Result in PDF and Excel format as above should be provided.
- Desktop, Android and IOS-based user-friendly interface should be given.
- Multiple posts in a single poll even in future polls and for resolutions on agendas are to be kept a part of the proposal.
- This EOI may be modified based on feedback and inputs till

## 4.6. Voting on Agenda Items in a General Body Meeting

- **In case of voting for proposals put up for voting by way of an agenda item in a General Body Meeting, comment based voting (text field) may also be allowed besides Yes, No and Can't Say.**
- So, a Voter may vote for the proposal, vote against the proposal or abstain from it. However, the voter should be able to give his views in a Comments Box.
- **Sometimes during discussion on an Agenda Item, some useful suggestion may be made, requiring the Agenda Item itself to be modified before voting. Such an amendment in the agenda item should be permissible through a dashboard before being put for vote.**
- Compiled results giving votes in various options will be made available. Comments made by the participants will also be tabulated giving name of the member, so that clarification can be sought from him/her, if needed.

## 5. EOI SUBMISSION

Time limits shall be 16:00 hours on each day given below.

- **Closing date and time for EOI submission shall be 30.07.2025.**

- **Pre-Bid Meeting shall take place on 31.07.2025.**

- **Financial Offers shall be made latest by 01.08.2025 after the Pre-Bid Meeting.**

- **Work shall be awarded by 01.08.2025 late evening or later if there is any techno-commercial issue in evaluation.**

- Brief Company Profile in **Annexure-I** and experience in similar or other IT projects.

- **Demonstration date for sample module on or before August 8, 2025, with dummy data.**

- Timeline for final demo and mock poll with real data of the RWC on or after August 16, 2025

- Proposed Technology Stack and Security Protocols/Certificates.

- **Price Bid for the work will be given in the following format after Pre-Bid Meeting:**

    (a) **Fixed Cost for Development, if any**
    (b) **Operation & Maintenance Cost for each operation based on number of voters whether for elections or voting on resolutions in a General Body Meeting.**

## 6.  CONTACT DETAILS

Resident Welfare Committee, Phase-1

Greenwoods Government Officers' Welfare Society

Sector Omega 1, Greater Noida 201310

Email: rwcgreenwoods1@gmail.com,

Phone: 9783859295, 7500770033

9667397744, 9958896220, 9711788854

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No. GWS/RWC1/Elections25-27/2025                    Date: 20.07.2025

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**Annexure-I**

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## BASIC DATA SHEET BY THE BIDDER

| S. No. | ITEM | RESPONSE |
|---|---|---|
| 1. | Name, of the Firm / Agency/ Company | |
| 2. | Address of the Registered Office | |
| 3. | Contact Numbers of the person Approving Bid Document in the Operations Headquarters | |
| 4. | Name, Designation, Address and telephone number of the person authorised to prepare, submit and finalise this Bid | |
| 5. | Nature of the Company: Sole Proprietor/ Partnership Firm/Private or Limited Company. | |
| 6. | Registration No., if any | |
| 7. | GST No. | |
| 8. | PAN/TAN issued by Income Tax Department. | |
| 9. | Agency's Brief Profile | |
| 10. | Turnover in Last 3 Years | |
| 11. | Previous Work Details of Similar Nature Having Multi-User Workflow | |
| 12. | IT Security / Quality Certifications | |